

Subject: A- TRUST PROCEDURES & REGISTER – TEST 1

Prepared By: PB
Reviewed By: DMcA

Date: 09/2/11
Date: 28/2/11

[illegible]

Subject: B- APPOINTMENT CHECKS – TEST 2

Prepared By: PB
Reviewed By: DMcA

Date: 09/2/11
Date: 28/2/11

RISK: Appropriate checks are not carried out on locum staff putting patients, staff and the Trust at risk.

Objective

1.1 To ensure sure that locum appointments are appropriate and have been subject to appropriate checks before appointment commences.

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- In 7 cases there was either no record at all of an AccessNI check being performed or one was performed but it wasn't recent *audit ref 1,4,10,11,18,19,25 RCW B/12*
- In 2 cases the AccessNI checks were performed after the Locum commenced work *audit ref 9,20 RCW B/13*

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]