



**Business Services
Organisation**

Providing Support to Health and Social Care

INTERNAL AUDIT UNIT – BALLYMENA OFFICE

Pennybridge Industrial Estate

Ballymena

Tel: 028 2563 3970

NORTHERN HEALTH & SOCIAL CARE TRUST MANAGEMENT OF LOCUMS 2010/11

FINAL REPORT - REVISED

Exit Meeting Held On:	21/02/11
First Draft Issued On:	04/04/11
Second Draft Issued On:	11/04/11
Management Comments Received On:	18/04/11
Second Draft Issued On:	N/A
Final Report Issued On:	20/04/11

PRIORITY ONE AUDIT FINDINGS

1.1 LOCUM CHECKS

RELATED AUDIT
OBJECTIVE:

1.2

Internal Audit found that evidence of satisfactory locum checks being carried out in advance of locum appointment was not consistently held on the locum file, for the following areas:

- For 7 locum appointments (28%) out of our sample of 25 there was no evidence that an AccessNI/CRB check had been completed. Furthermore, we noted another 2 instances where the AccessNI clearance was received after the Locum took up post within the Trust. Appendix 9 of the Trust Operational Procedure for Medical and Dental Locum Appointments requires confirmation from the agency that there is a clear current AccessNI/CRB disclosure.

[REDACTED]

[illegible]